



Sinhgad Institutes

SINHGAD TECHNICAL EDUCATION SOCIETY'S ®

S. K. N. SINHGAD SCHOOL OF BUSINESS MANAGEMENT

(Approved By AICTE, Recognized by Govt. of Maharashtra & Affiliated to Savitribai Phule Pune University)

S. No. 10/1, Ambegaon (Bk.), Pune - 411 041, Phone: 020 - 24354036, Fax: 020-24354036

Academic Monitoring Committee



Sinhgad Institutes

SINHGAD TECHNICAL EDUCATION SOCIETY'S

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E-mail: director_sknbsm@sinhgad.edu, website: www.sinhgad.edu

Prof. M. N. Navale
M.E (Elect), MIE, MBA
Founder President

Dr. (Mrs.) Sunanda M. Navale
B.A., M.P.M., Ph.D
Founder Secretary

CA Dr. Priya Agashe
M.Com., Ph.D., FCA
Director

DATE: 15th April, 2024

"NOTICE OF ACADEMIC MONITORING COMMITTEE MEETING"

I am writing to inform you that an academic monitoring committee meeting has been scheduled on:

DATE OF MEETING: 16th April 2024

TIME: 10.00AM

VENUE: Syndicate Room First Floor SKN Sinhgad School of Business Management

AGENDA: To review the academic progress of students and discuss related matters.

TO:

Sr. No	Name of the Member	Academic Role
1	Dr Priya Agashe	Director
2	Dr. Yatin Bokil	Academic Dean
3	Dr. Shalaka Sakhrekar	IQAC Coordinator
4	Dr. Sangita Gorde	Member
5	Dr. Roza Parashar	Member
6	Prof. Mayuri Yadav	Member

Priya Agashe
Dr. Priya Agashe
Director (SKNSSBM)





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CA Dr. Priya Agashe
M.Com., Ph.D., FCA
Director

ACADEMIC MONITORING COMMITTEE (AMC)

MINUTES OF MEETING

DATE OF MEETING: 16th April 2024

TIME : 10.00AM

VENUE: Syndicate Room First Floor SKN Sinhgad School of Business Management

CHAIR: Dr. Priya Agashe

AGENDA OF THE MEETING: End of the Semester I and IV of Batch 2023-2025 & Batch 2022-2024

In Meeting following points were discussed:

- Reviewed the progress in syllabus completion for Semester I and IV for both Batch 2023-2025 & Batch 2022-2024
- Checked the Continuous Internal Evaluation (CIE) across all subjects
- Examined adherence to the semester timetable for lecture delivery
- Reviewed activity sheets submitted by subject teachers.
- Provided guidance on the preparation of course files.

Dr. Priya Agashe
Director



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Founder Secretary

CA Dr. Priya Agashe
M.Com., Ph.D., FCA
Director

Members Present:

Sr. No	Name of the Member	Academic Role	Sign
1	Dr. Priya Agashe	Director	
2	Dr. Yatin Bokil	Academic Dean	
3	Dr. Shalaka Sakhrekar	IQAC Coordinator	
4	Dr. Sangita Gorde	Member	
5	Dr. Roza Parashar	Member	
6	Prof. Mayuri Yadav	Member	



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Founder Secretary

Dr. Prachi Pargaonkar
M.Com., Ph.D., FCA
Director

DATE: 27th March 2024

"NOTICE OF ACADEMIC MONITORING COMMITTEE MEETING"

I am writing to inform you that an academic monitoring committee meeting has been scheduled on:

DATE OF MEETING: 28th March 2024

TIME: 10.00AM

VENUE: Syndicate Room First Floor SKN Sinhgad School of Business Management

AGENDA: Amendment to Academic Monitoring Committee Composition

TO:

Sr. No	Name of the Member	Academic Role
1	Dr.Prachi Pargaonkar	Director
2	Dr. Yatin Bokil	Academic Dean
3	Dr.Shalaka Sakhrekar	IQAC Coordinator
4	Dr. Sangita Gorde	Member
5	Dr. Roza Parashar	Member
6	Prof. Mayuri Yadav	Member



Prachi
Dr.Prachi Pargaonkar
Director (SKNSSBM)



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Founder Secretary

Dr. Prachi Pargaonkar
M.Com., Ph.D., FCA
Director

ACADEMIC MONITORING COMMITTEE (AMC)

MINUTES OF MEETING

DATE OF MEETING: 28th March 2024

TIME: 10.00AM

VENUE: Syndicate Room First Floor SKN Sinhgad School of Business Management

CHAIR: Dr. Prachi Pargaonkar

AGENDA OF THE MEETING: Amendment to Academic Monitoring Committee Composition

In Meeting following points were discussed:

- Acknowledged the change in leadership with the transfer of Dr. Prachi Pargaonkar and the induction of Dr. Priya Agashe as the new Director.
- Recognized the importance of reflecting this change in the composition of the Academic Monitoring Committee to maintain alignment with the current administrative structure.
- Emphasized the crucial role of the Academic Monitoring Committee in overseeing and maintaining the academic standards and integrity of the institute.
- Resolved to amend the composition of the Academic Monitoring Committee as follows:

- Dr. Priya Agashe - Director
- Dr. Yatin Bokil - Academic Dean
- Dr. Shalaka Sakhrekar - IQAC Coordinator
- Dr. Sangita Gorde - Member
- Dr. Roza Parashar - Member
- Prof. Mayuri Yadav - Member

- It was further resolved that this amendment would take effect immediately upon adoption.

Dr. Prachi Pargaonkar

Dr. Yatin Bokil

Dr. Priya Agashe





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Founder Secretary

Dr. Prachi Pargaonkar
M.Com., Ph.D., FCA
Director

Members Present:

Sr. No	Name of the Member	Academic Role	Sign
1	Dr. Prachi Pargaonkar	Director	
2	Dr. Priya Agashe	Director	
3	Dr. Yatin Bokil	Academic Dean	
4	Dr. Shalaka Sakhrekar	IQAC Coordinator	
5	Dr. Sangita Gorde	Member	
6	Dr. Roza Parashar	Member	
7	Prof. Mayuri Yadav	Member	



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Founder Secretary

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Director

DATE: 18th Jan 2024

"NOTICE OF ACADEMIC MONITORING COMMITTEE MEETING"

I am writing to inform you that an academic monitoring committee meeting has been scheduled on:

DATE OF MEETING: 19th January 2024

TIME: 10.00AM

VENUE: Syndicate Room First Floor SKN Sinhgad School of Business Management

AGENDA: To review the academic progress of students and discuss related matters.

TO:

Sr. No	Name of the Member	Academic Role
1	Dr.Prachi Pargaonkar	Director
2	Dr. Yatin Bokil	Academic Dean
3	Dr.Shalaka Sakhrekar	IQAC Coordinator
4	Dr. Sangita Gorde	Member
5	Dr. Roza Parashar	Member
6	Prof. Mayuri Yadav	Member




Dr.Prachi Pargaonkar
Director (SKNSSBM)



Prof. M. N. Navale
M.E. (Dist.) M.E. MBA
Founder President

Dr. (Mrs.) Sunanda M. Navale
B.A., M.P.M., Ph.D.
Founder Secretary

Dr. Prachi Pargaonkar
M.Com., Ph.D., FCA
Director

ACADEMIC MONITORING COMMITTEE (AMC)

MINUTES OF MEETING

DATE OF MEETING: 19th January 2024

TIME : 10.00AM

VENUE: Syndicate Room First Floor SKN Sinhgad School of Business Management

CHAIR: Dr. Prachi Pargaonkar

AGENDA OF THE MEETING: To review the academic progress of students and discuss related matters

In Meeting following points were discussed:

- Reviewed the Problem Statement, Rubric and CO-PO matrix prepared by subject teachers
- Provided guidelines regarding preparation of Course Packs.
- Discussed gap identified in previous semester according to feedback and action plan to fulfill that gap.

Dr. Prachi Pargaonkar

Director

SKN Sinhgad School of Business Management





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Founder Secretary

Dr. Prachi Pargaonkar
M.Com., Ph.D., FCA
Director

Members Present:

Sr. No	Name of the Member	Academic Role	Sign
1	Dr. Prachi Pargaonkar	Director	
2	Dr. Yatin Bokil	Academic Dean	
3	Dr. Shalaka Sakhrekar	IQAC Coordinator	
4	Dr. Sangita Gorde	Member	
5	Dr. Roza Parashar	Member	
6	Prof. Mayuri Yadav	Member	



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Founder Secretary

Dr. Prachi Pargaonkar
M.Com., Ph.D., FCA
Director

DATE: 22ND NOVEMBER 2023

"NOTICE OF ACADEMIC MONITORING COMMITTEE MEETING"

I am writing to inform you that an academic monitoring committee meeting has been scheduled on:

DATE OF MEETING: 23RD NOVEMBER 2023

TIME: 10.00AM

VENUE: Syndicate Room First Floor SKN Sinhgad School of Business Management

AGENDA: To review the academic progress of students and discuss related matters.

To:

Sr. No	Name of the Member	Academic Role
1	Dr.Prachi Pargaonkar	Director
2	Dr. Yatin Bokil	Academic Dean
3	Dr.Shalaka Sakhrekar	IQAC Coordinator
4	Dr. Sangita Gorde	Member
5	Dr. Roza Parashar	Member
6	Prof. Mayuri Yadav	Member


Dr.Prachi Pargaonkar
Director

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Founder Secretary

Dr. Prachi Pargaonkar
M.Com., Ph.D., FCA
Director

ACADEMIC MONITORING COMMITTEE (AMC)

MINUTES OF MEETING

DATE OF MEETING: 23RD Nov 2023

TIME : 10.00AM

VENUE: Syndicate Room First Floor SKN Sinhgad School of Business Management

CHAIR: Dr. Prachi Pargaonkar

AGENDA OF THE MEETING: End of Semester-I and Semester III of Batch 2023-2025 & 2022-2024

In Meeting following points were discussed:

- To review syllabus completion of Semester-I & III students of Batch 2022-24 & 2021-2023
- To review Continuous Internal Evaluation (CIE) of all the subjects
- To review the conduction of lectures during the semester as per the timetable
- To review activity sheets of all the subject teachers
- To provide guidelines regarding preparation of course files
- To provide guidelines regarding Savitribai Phule University Examination
- To discuss student feedback.
- To provide instruction of conduction of course exit survey



Prachi
Dr. Prachi Pargaonkar

Director
Director
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Dr. Prachi Pargaonkar
M.Com., Ph.D., FCA
Director

Members Present:

Sr. No	Name of the Member	Academic Role	Sign
1	Dr. Prachi Pargaonkar	Director	
2	Dr. Yatin Bokil	Academic Dean	
3	Dr. Shalaka Sakhrekar	IQAC Coordinator	
4	Dr. Sangita Gorde	Member	
5	Dr. Roza Parashar	Member	
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DATE: 14TH AUGUST 2023

"NOTICE OF ACADEMIC MONITORING COMMITTEE MEETING"

I am writing to inform you that an academic monitoring committee meeting has been scheduled on:

DATE OF MEETING: 16TH AUGUST 2023

TIME: 10.00AM

VENUE: Syndicate Room First Floor SKN Sinhgad School of Business Management

AGENDA: Planning For Next Semester

To:

Sr. No	Name of the Member	Academic Role
1	Dr.Prachi Pargaonkar	Director
2	Dr. Yatin Bokil	Academic Dean
3	Dr.Shalaka Sakhrekar	IQAC Coordinator
4	Dr. Sangita Gorde	Member
5	Dr. Roza Parashar	Member
6	Prof. Mayuri Yadav	Member



Dr.Prachi Pargaonkar

Director

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Director

ACADEMIC MONITORING COMMITTEE (AMC)

MINUTES OF MEETING

DATE OF MEETING: 16TH AUGUST 2023

TIME : 10.00AM

VENUE: Syndicate Room First Floor SKN Sinhgad School of Business Management

CHAIR : Dr. Prachi Pargaonkar

AGENDA OF THE MEETING: Commencement of the Academic Year (2023-2024)
and Semester III of Batch 2022-2024

In Meeting following points were discussed:

- To review the Problem Statement, Rubrics and CO-PO matrix prepared by subject teacher
- To provide guidelines regarding preparation of Course Packs
- To provide guidelines regarding Induction program for the Batch 2022-24
- To discuss gap identified in previous semester according to feedback and action plan to fulfill that gap




Dr. Prachi Pargaonkar

Director

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DATE: 30th JUNE 2023

"NOTICE OF ACADEMIC MONITORING COMMITTEE MEETING"

I am writing to inform you that an academic monitoring committee meeting has been scheduled on:

DATE OF MEETING: 3rd July 2023

TIME: 10.00AM

VENUE: Syndicate Room First Floor SKN Sinhgad School of Business Management

AGENDA: To review the academic progress of students and discuss related matters.

TO:

Sr. No	Name of the Member	Academic Role
1	Dr.Prachi Pargaonkar	Director
2	Dr. Yatin Bokil	Academic Dean
3	Dr.Shalaka Sakhrekar	IQAC Coordinator
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5	Dr. Roza Parashar	Member
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Dr.Prachi Pargaonkar
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Director

ACADEMIC MONITORING COMMITTEE (AMC)

MINUTES OF MEETING

DATE OF MEETING: 3rd July 2023

TIME : 10.00AM

VENUE: Syndicate Room First Floor SKN Sinhgad School of Business Management

CHAIR: Dr. Prachi Pargaonkar

AGENDA OF THE MEETING: End of Semester-II and Semester IV of Batch 2022-2024 & 2021-2023

In Meeting following points were discussed:

- To review syllabus completion of Semester-II & IV students of Batch 2022-24 & 2021-2023
- To review Continuous Internal Evaluation (CIE) of all the subjects
- To review whether all the lectures conducted as per the timetable
- To review activity sheets of all the subject teachers
- To provide guidelines regarding preparation of course files
- To provide guidelines regarding Savitribai Phule University Examination of Semester II and IV of Batch 2022-24 & 2021-2023
- To discuss student feedback regarding syllabus




Dr.Prachi Pargaonkar

Director

Director

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